

### Record of officer decision

<b>Decision title:</b>	<b>Award of transport contracts (Ref 1221)</b>					
<b>Date of decision:</b>	<b>6 January 2022</b>					
<b>Decision maker:</b>	Interim Director Economy & Environment					
<b>Authority for delegated decision:</b>	Economy & Place Scheme of Delegation updated 23 December 2021 Transport and Access Line 78 – Award of contracts for future passenger transport services tendered					
<b>Ward:</b>	Countywide					
<b>Consultation:</b>	Members were consulted during the Passenger Transport Review reported to Cabinet in April 2017 which set out the approach to the provision of services for public, education and special needs transport.					
<b>Decision made:</b>	The decision has been taken to:					
	1. Award transport contracts as detailed in the table below:					
	<b>Contract</b>	<b>Supplier</b>	<b>School / Service</b>	<b>Annual Value</b>	<b>Bids</b>	<b>Term</b>
	BH211S	Blue Line Taxis	Bishops	£5572	1	8 months with extensions to 5 years
	KM211S	Blue Line Taxis	Kingstone High	£517	1	3 Weeks
	AC214P	Karls Taxis	Aconbury Centre	£14820	1	1 Term with monthly extensions to 5 years
<b>Reasons for decision:</b>	To ensure that the council manages its transport services effectively whilst also meeting its statutory duties and ensures children are transported to school in line with eligibility.					
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>The Passenger Transport Dynamic Purchasing System (DPS) complies fully with current procurement legislation, the Councils contract procedure rules, and established best practice. Applicants to join the DPS have to complete a thorough evaluation questionnaire which is then checked for compliance by Passenger Transport and Commercial Services. Applicants are only allowed to join the DPS if they meet all of the specified criteria. The e-portal used to carry out tendering exercises under the DPS ensures that contracts are securely advertised to all qualifying parties. The Passenger Transport DPS ensures that contracts are awarded fairly and transparently based on specified evaluation criteria. Selection questionnaires, contract specifications and conditions of contract have been written in consultation with legal and commercial services.</p> <p>Contracts BH211S and KM211S are to be funded by Children's Services.</p> <p>The financial implication of awarding contract AC214P is an increase in SEN transport costs of £5070 in the 2021/22</p>					

	financial year adding to the budget pressure on the SEN transport cost centre.
<b>Details of any alternative options considered and rejected:</b>	Not to proceed with re-tendering or the award of contracts. This is not recommended as this is likely to result in services being withdrawn and could mean that the council breaches its statutory responsibilities relating to school transport
<b>Details of any declarations of interest made:</b>	None

I am an officer delegated to make the decision

Signed:

Print Name: Neil Taylor

Job Title: Interim Director for Economy and Environment